



MINUTES

For the Meeting of the **BOARD OF DIRECTORS** **THE GOVERNING COUNCIL OF THE CAT FANCY**

Wednesday, 18 July 2018 at the Kennel Club, Clarges Street, Piccadilly, London

Present: Mr John Hansson - Chairman
Mr Sean Farrell - Vice-Chairman

Mrs Val Anderson	Mrs Lynda Ashmore
Dr Bruce Bennett	Dr Gillian Bennett
Dr Peter Collin	Mr Steve Crow
Mrs Hilary Dean	Mrs Rosemary Fisher
Mr Thomas Goss	Mrs Shelagh Heavens
Mrs Catherine Kaye	Mrs Jen Lacey
Mrs Helen Marriott-Power	



BD3775 MEETING INTRODUCTION

1. **Apologies for absence.**

1.1 Apologies for absence were given on behalf of: Mrs Elaine Robinson and Mrs Lisa Robinson-Talboys.

2. **Chairman's opening remarks**

2.1 The meeting was opened at 11.15 and the Chairman thanked those present for attending. The Vice-Chair arrived shortly after the start due to train times.

2.2 John Hansson gave an apology for stating in Council that a Board meeting had not been postponed when the date of the September meeting had been changed.

2.3 Kate Kaye was welcomed to her first Board meeting after her re-election. She had received the same number of votes as Sandra Devereux twice and it had been agreed that Kate should take the place on the Board, but Sandra would attend in her absence.

2.4 There followed some discussion on whether Ms Devereux should be classified as a Director, and accept the responsibility, probably being unable to attend more than one meeting. There was some concern that if she did not then her vote would not be valid. There was also the difficulty of keeping her up to date on Board matters unless she was included in the circulation list.

**Action: advice to be sought from the IOD
director information to be updated for Companies House**

**JH
HM/JL**

2.5 The Chairman had made the Board aware that Mrs Wolstenholme (GCCF Vice-President) was seriously ill. It was agreed that a card should be sent as soon as her long term care address was known.

2.6 It was agreed that flowers would be sent to Mrs Goadby as recognition and for her many years of service to GCCF on the Executive and Board, and as a volunteer in the GCCF Office.

JH

BD3776 MINUTES OF PREVIOUS MEETINGS

1. **The Minutes of the Board meeting of 9 May 2018**

1.1 These had been circulated in advance of the meeting and some amendments had been made.

1.2 They were approved with three abstentions (one due to absence).

1.3 This was on the proposal of SC, 2nd TG.

Action: publication on the GCCF website

JL/RF

2. **Matters arising from the May minutes**

2.1 BD3765.2 An informal check had been made with the GCCF's solicitor concerning exhibitor addresses and the publication of the suspension list. She had confirmed both were legitimate business interests. All those who had entered a show would have consented to be bound by GCCF rules at the time of entry.

2.2 BD3771.3 A message had been received to query whether the Board was aware that the amendments to the LaPerm registration policy helped only one of two LaPerm imports. The other was registered with a Belgian club not recognised as a bona fide organisation. It was agreed that the BAC should be asked to supply their rationale for support in this second case and whatever information was available on the club and the cat's pedigree background.

Action: contact with the JRBAC

JL

2.3 It was requested that Board paperwork should be posted out earlier. The Committee Secretary said the problem was not so much with finalising the agenda as waiting for reports scheduled as attachments. The consensus was that anything delayed should be circulated so that most could be sent.

Action: Office to be prompted to print & send out

JL

3. **Draft minutes of the May Finance Meeting**

3.1 Included for reference.

3.2 JL apologised for not sending an FC Committee member's copy earlier.

INFO

4. **Minutes of the June Council Meeting**

4.1 These had been circulated with the agenda and no amendments had been suggested.

4.2 It was agreed they should be published after proof reading.

Action: proof reading and publication on the website

JL/RF

BD3777 DECLARATIONS OF INTEREST

1. Unregistered interests declared for the business of this meeting.

1.1 There were no new declarations of interest reported for the meeting.

1.2 It was observed that the Board had not yet received the forms to enable the Office to update its register of Board members' interests. It was agreed that these should be circulated and each Board member should complete a form and return it as soon as possible.

Action: circulation of forms

JL/HM

BD3778 FINANCE

The 2017 accounts - the addition of the outstanding credit vouchers

1.1 It had been identified that approximately £3000 of credit vouchers had not been shown as a debt in the GCCF annual accounts. Council had agreed they should be shown (C2209.5.5) before the accounts were signed and sent to Companies House.

1.2 They were being identified on the system by the IT manager and then the accounts would be taken to Monahans for finalisation. It was understood progress was being made to complete this.

1.3 After discussion the Board agreed that it was preferable to end the voucher system. Any over payments should be refunded at the time they were made rather than carried forward.

Action: Discussion with the OM and bookkeeper on this subject

JH

2. Management accounts on 2018 business

2.1 The bookkeeper had passed on the income and expenditure information for May on the evening prior to the meeting and these were circulated.

2.2 The figures for May 2017 were set alongside those sent for May 2018 using most of the headings supplied by the previous OM to enable approximate comparisons. A 'year to date' figure for each period was also supplied together with the 2018 budget amounts.

2.3 It was noted that the income for the first five months in both years was very similar. The amount received from Agria was slightly lower, but the company was paying out sporadically rather than regularly because of computer problems and possibly underestimating the payments.

2.4 The amount given for registrations and transfers had increased which was very positive, and confirmed an Office impression that they had been very busy.

2.5 Expenditure in May 2018 had been lower than in May 2017. There had been no unexpected expenses and not so much had been paid in salaries as staff had not replaced those who had left.

2.6 However, expenditure in 2018 was greater than in the same period of 2017 by almost £28,000. Almost half of this was because the cost of the hall for the Supreme was included. The other area of substantial increase was for computer software and consultancy. Over half the amount budgeted for this had already been spent.

2.7 The bottom line was that 2018 showed a deficit of just over £15,000 whereas at the same time in 2017 there was a £10,000 surplus.

2.8 It was thought disappointing to be drifting through the year with very little financial data and no transaction graphs for monitoring purposes. It was thought there should be a target date set for provision of these by the September Finance meeting.

2.9 It was noted that FC needed to check that a client account had been established for STAR shows by this point as well.

Action: Liaison with the OM and bookkeeper

JL/JH

3. Bank account access and protocols report

3.1 There was now progress in gaining access to the company's main current account held at Lloyds. SC's identity had been verified which would enable him to add others to the mandate as signatories and remove the previous OM. It was suggested that SH and RF be added from the Board and from the Office the AOM (and the new bookkeeper once her probationary period was completed).

3.2 There had been no attempt to access a Santander current and deposit account that held small amounts, and it was believed two other Lloyds accounts could exist. One was a Euro business account for GCCFI money and the other was an account that had been used for Supreme Show funds, but it was thought this was probably closed when the accounts became managed by GCCF.

3.3 It was agreed that Shelagh Heavens should investigate access to all of these. It was thought probable that she could do this without travelling to Bridgwater, but was prepared to go if necessary.

Action: discussion with the banks to check the accounts and ascertain the requirements for access SH

4. Investment account update

4.1 Mrs Fisher confirmed that the Aldermore held £73,947.58 and was yielding a return of £93.58 interest per month with the rate at 1.49%. She could view this, but was not sure of access.

4.2 She had no access to the Cambridge and Counties and was given authority to investigate the requirements for this.

4.3 It seemed probable that the current bookkeeper had some authorisation as interest was recorded as income in the monthly accounts. This month was particularly good (£209.06) but it wasn't known whether this was solely interest from the deposit accounts.

Action: discussion with the investment companies to ascertain the requirements for access

RF

5. Finance Committee remit - the inclusion of elevated spending authority/budget

5.1 It was agreed to make an amendment to delete the date from the loan repayment task as this was now passed. It was acknowledged that £15-£20,000 was still held from clubs. In a few instances this was as a result of a decision by the club, but many had given no notification.

Action: the officers of the club who had not yet responded to be contacted

HM/JL

5.2 It was agreed that the FC should have a budget so that authorisation for small items could be given.

This was set at £2000 for 2018-19 and would be reviewed with the remit annually.

5.3 Agreement on the remit was proposed by SC, 2nd GB and agreed unanimously.

INFO

6. **Allocation of outstanding financial task.**

6.1 The voucher system was being resolved within the Office by the current bookkeeper, OM & IT Manager.

6.2 A bookkeeper had been recruited and a plan drafted for the transition period and handover. Analysis and documentation of financial processes and procedures would take place.

6.3 Management accounts and graph production had been discussed with a target date set.

6.4 It was agreed that FC should discuss the detail of the information required for a change to the phone system within the next weeks to give the OM a chance to prepare a proposal for the September FC meeting.

Action: to be arranged by circulation

JL

6.5 It was planned that RF would lead on an insurance review to be presented early in 2019.

RF

6.6 It was known the AOM had spoken to the GCCFI liaison. A report on their discussion would be requested to ascertain the current legal and financial situations. There had to be progress towards a contact, and GCCFI needed to be paid, with an agreed amount returned to GCCFI.

Action: Chairman & AOM to discuss

JH/HM

BD3779

STAFF & OFFICE

1. **Responsibilities, conditions of service and remuneration for the OM**

1.1 There was a considerable amount of discussion on the appointment of an office manager as the person in this role represented GCCF to its customers, partners and the general public in a long term capacity.

1.2 The Chairman stated all staff had been given the option to apply, but only one (the AOM) had done so.

There was comment on how hard the AOM had worked through a very difficult period when staff had left and been absent through sickness to keep the Office going. Some errors of judgment during this time were also pointed out.

1.3 It was queried whether external applications should also have been sought. The Chairman responded that no costing or time frame for this had been put forward when invited. At the current time it was difficult to justify an additional full time salary. As the application had been made (and circulated to the Board) he had conducted an interview. One other director had also interviewed and the Vice-Chairman had been invited to participate, but was unable to attend due to employment commitments.

1.4 It was observed the GCCF Byelaws (8(2) (a)) gave the GCCF Officers (either or both) the prerogative to appoint an OM and this had been the usual practice. The Chairman stated that he had interviewed, but not made an appointment until he had taken comment from the Board. Each Board member was asked for their view on the applicant in turn. The majority were of the opinion that she had proved she could do the job and current capabilities would be enhanced by additional training, experience and maturity. She had particularly impressed those who had spent time in the Office recently.

1.5 No amendments had been made to the job description circulated.

1.6 There was discussion on the proposal that the six months probationary period should be from 1 April, to include the period as AOM, rather than 1 July. A vote was taken and it was agreed by a majority (8-6) that it should.

1.9 It was agreed by consensus that there should be an additional condition that any money spent on training during the first two years of service should be repaid if the OM chose to leave GCCF. The Staff Handbook (page 32) required a full refund if a staff member left within twelve months of a course completion.

1.10 It was agreed by consensus that the current salary enhancement should be paid until the appointment was confirmed. There would be discussion on any increase from 1 October if the probationary period was successful.

Action: Ms McIntyre to be informed of her appointment and the conditions of service

JH

2. **Salary & terms & conditions for the IC/DC Secretary**

2.1 It was observed that staff member who had applied for the post had become Acting IC/DC Secretary when the current IC/DC secretary had become ill and her period of sickness had been extended almost to her retirement, which was 31 May rather than 30 June as had originally been planned. Thus the expected period of training for someone completely new to the Office was no longer available.

2.2 However, the Acting Secretary had become interested in the work and so put in an application. The two Board members who were also members of IC reported that she had a lot to learn, but had made an excellent start and had shown interest and initiative. It was also reported that she had interviewed well.

2.3 No amendments had been made to the job description circulated.

2.4 It was agreed that her appointment should be from 1 April, to include the period she had been acting in the role. Therefore the probationary period would be until 1 October.

2.5 It was acknowledged that she would benefit from further training, particularly to gain knowledge in legal processes, and she was keen to do this. However, it would be expected that she would work for GCCF for at least two years or training funding would be have to be repaid.

2.6 It was agreed by consensus that the current salary enhancement should be paid until the appointment was confirmed. There would be discussion on any increase from 1 October if the probationary period was successful.

Action: Ms Stephens to be informed of her appointment and the conditions of service

JH

Action: reviews and salaries of both appointees to be on the September Board agenda

JL

3. **The appointment of a bookkeeper**

3.1 There had been brief interest shown from someone suitable interested in the post of Financial Controller (FC779.1), but she had taken a part time position with another employer. The post had then been offered as that of 'bookkeeper' and the Chairman had interviewed and appointed a suitable applicant. She had begun work the previous day.

3.2 She would work 14 hours per week until September and then 20 hours per week at a rate of £20,000 pro rata, approximately £11000 annually.

INFO

4. **Sickness payment recommendations**
- 4.1 The Board had agreed that a member of staff who was on long term sickness leave should receive full pay until September. It was believed she would have had a further medical review of her condition by the time of the next meeting.
- 4.2 It was suggested that the payment of SSP with a discretionary top up from the employer should be investigated. A decision would be made at the next meeting, dependent on the outcome of this, and the employee's state of health and her medical recommendations.
- 4.3 It was mentioned that a further gift would be appreciated and this was approved.
Action: the OM to be informed to send something that it was known would be appreciated JH
- 4.4 A second employee who had been absent for almost three months was due to move to SSP on 23rd July. If she returned to work advice and support would be sought from Critchleys to enable this to be as stress free as possible.
- 4.5 It was noted that the same person had canvassed Board members re a £200 bonus for 15 years of service. The Chairman had contacted her previously on this matter and given details of the information required for an appeal to come to the Board in September.
- 4.6 Critchleys had advised there were insufficient grounds for a statutory redundancy from the Office (ref BD3764.3)
INF
5. **Office security & staff safety**
- 5.1 The Chairman had installed a wall safe as recommended by FC (FC778.5). He was working on the installation of a doorway key pad and intercom and would complete this when visiting the Office the following week.
- 5.2 It was considered that the installation of external security cameras should be investigated.
- 5.3 The Vice-Chairman also recommended that an internal security system would be useful. Cameras that could be viewed remotely would be an alert to anyone in the building (police to be called) and remote control would remove the necessity for the OM (or any other staff member) to have to attend the Office out of hours.
- 5.4 The OM to choose the system most suited to the Office needs. The Vice-Chairman could advise on the type of systems available.
Action. The OM to liaise with the Vice-Chairman HM/SF
6. **General update on staff and office - a report from the AOM**
- 6.1 The AOM had given a very positive report on the staffing situation. The new staff members were picking up their work quickly, and the other three present were contributing well in a supportive role. Therefore there was a good atmosphere and teamwork.
- 6.2 As good progress was being made and the OM hoped that work would soon be processed on the day that it arrived once again, it was thought the phones should be switched on once again. It was agreed that the target for this should be 1 August at the latest.
Action: The OM to be informed JH
7. **HRG remit & members and recruitment policy**
7. 1 This had been written in 2014 and approved by the Board at the time (BD3377.1). It had not been reviewed, but details of tasks that had been completed (IT & IC/DC) had been removed prior to circulation and committee member details updated.
- 7.2 Mrs Marriott-Power stated that she had been unable to attend some meetings, but had not resigned.
- 7.3 It was agreed that the OM should be present, but not counted as a member. Therefore as Ms Clare participated as a consultant there were vacancies if the number of members was to remain at 9.
- 7.4 It was thought improvements could be made to the terms of the remit. Suggestions would be taken and the policy revised to be circulated in September.
Action: policy revision from Board member suggestions received SC
- 7.5 The recruitment process was not discussed.

BD3780 BUSINESS MATTERS

1. **Business Plan leads**
- 1.1 There was some discussion of the projects and goals with comment that did not always match with what was actually being done. SC was taking the lead as the microchip project liaison, but not working with other partners, for example.
- 1.2 It was noted point 3 at 9 (judge training) was part of the project and therefore covered by the same leaders (PC & KK). It would be delivered by an enhanced judge training programme.
- 1.3 HD noted there was no mention of encouraging new adult stewards by an improved stewarding scheme. This was her particular area of interest and she wished to lead on it.
- 1.4 LA confirmed that she remained the Board liaison for YES.
- 1.5 SH was working with the Pet Show event team and the Supreme Committee (with several Board members) was jointly responsible for the show with LA as SM.
- 1.6 The Chairman asked all Board members to look through the projects to be ready to identify areas of particular interest at the September meeting so that all live projects had a lead.
Action: consideration of areas of special interest ALL
2. **General Data Protection Regulation Update - privacy policies**
- 2.1 A GDPR privacy policy had been circulated.
- 2.2 It was thought that reference should be made to the retention of minutes and attendance sheets.
- 2.3 Also, in the section on sharing data it was thought that additional wording could be added to the transfer of data between GCCF and its Member Clubs and also third party services used.
- 2.4 There was also data supplied by an individual, and by a third party (as in IC cases) to be considered.
Action: additional suggestions to be sent to JL GB
the policy then to be published on the GCCF website RF

2.5 It was noted that permission was required for all those on a circulation list to have given permission for the other participants to see their email addresses. No one requested privacy in this respect.

2.6 It was requested that Board members should respond to all circulated emails even if it was only to make a 'no comment' on any matter. Also, that Board members should have individuals emails rather than shared addresses.

INFO

3. **The GCCF partnerships**

3.1 It was noted that Royal Canin had considerably reduced their sponsorship at GCCF shows. Show Managers who thought they had definite arrangements with them had to take the new package rather than have the vouchers previously offered. Exhibitors now had to spend a certain amount to be able to redeem any awards rather than setting them against any purchase.

3.2 The Chairman reported that RC were bringing the truck to the Supreme as in 2017. It had been thought they were setting up in the floor space as in years previous to that. The floor plan would need adjustment.

3.3 Agria were still experiencing computer system glitches. However, they were becoming more proactive with exhibitors and had undertaken some sponsorship (Merseyside).

3.4 Petsquare had been launched and was active, but there had been no recent contact from the developers. It was thought unlikely that there would be in future.

INFO

4. **Microchip Company partnership**

4.1 SC had received a written outline of the project as an 'Affinity Marketing Proposal' and it had been circulated to Board members.

4.2 There was some interest expressed, but all who had appraised it had concluded there was insufficient detail to explain how it would work. It wasn't clear whether it would involve only breeders who did their own chipping, or those who used their veterinary practice. If a practice was involved would the chips need to be purchased and the vet requested to use them instead of those of their usual company, and who would then be responsible for supplying the information of the owner.

4.3 There was a willingness to explore further, but much more information was required on how the scheme would actually be put into practice before any decision could be made. SC agreed, as he had raised similar queries with the company, but not had a reply prior to the meeting.

Action: the Board's comment to be passed to the company

SC

5. **The contract with GCCFI**

5.1 Action on this had been discussed earlier (BD3778.6.6). When the previous OM had reported to the Board in January (BD3737.1.) it had seemed as though all had been finalised and that registrations were taking place as contracted with a Euro bank account opened for this purpose.

Action: report to the Board after discussion with the OM

JH

6. **Solicitors - advertising of services on the website**

6.1 It was thought companies with animal law socialism could be useful to breeders at times, but could equally be used in action taken against them.

6.2 It was concluded that it was preferable not to be seen to support the litigious. If people had a problem the Office could mention that such firms existed and leave it to the individual to do their own search.

Action: the Office to be informed of the decision

JL

BD3781

IT INFORMATION

1. **IT report**

1.1 It was thought the first part of the report needed more detail (by example?) on how change management related to IT updates. It was accepted that Board decisions could have IT implications not always known at the time and office staff had to put Board policy into effective operation.

1.2 It was agreed that RF should remain as the lead and Board liaison with IT management. She would request more detail if Board members had queries on the outcomes of Q2 achievements.

1.3 The cost of the projects listed for Q3 was queried. It was pointed out that these would be done by Leon (consultancy already agreed and budgeted) and volunteers. It was thought sensible to continue with progress on these as the programme would not be available long term.

1.4 Concern was expressed that migration to Quickbooks could be expensive and limit access to the financial data of earlier years. It was noted that Quickbooks was cheaper than the Sage update required and more staff could be trained to use it. Access to past records would be queried.

Action: liaison with SRO to ascertain detail

RF

2. **Proposed costs for STAR**

2.1 One additional enhancement mentioned was that there should be a pause & check reminder for those entering data at a show. If a mistake was made at this point it could have far reaching consequences.

2.2 It was considered there was insufficient detail to make a decision on costs to users. There was no problem with the set up charges, discussion was focused on the reductions to 30p and 20p (depending on how much detail was input by the club).

2.3 It was queried whether the input of 50 cats per hour was accurate, and whether bank costs/card charges had been taken into account. Also, it was thought there should be a small margin of profit to GCCF so that future program improvements and system developments in this area were covered.

2.4 There was some thought that a retention of 40p for all was fairer to all.

2.5 This would be reported back to the Office so that further costing detail could be obtained

Action: liaison with IT management

RF

3. **The SOP APP project & website**

3.1 RF reported that all the SOPs had now been put into the standard format and the BACs contacted.

- 3.2 It was thought that it would be good to be able to offer these in various formats including continuing with a printed version for those who purchased the complete book or by section. It was thought there should be no change in price for this.
- 3.3 It was hoped it could be available digitally in a variety of formats for Kindles, tablet and phones. As it would be updated regularly it was thought for small annual cost subscribers could be sent an updated version in their format at the beginning of each show year.

Action: Board comments to be passed back to IT management **RF**

BD3782 PREFIXES FOR APPROVAL

- 1.1 The list of 30 prefixes had been circulated.
- 1.2 The only query was whether breed names could be permitted as part of the prefix name, with the response that there were precedents for this, but a breed name could not be used as a stand-alone name.

Action: the applicants to be informed **Office**

BD3783 REPORTS FROM JUDGE TRAINING & BAC REVIEW GROUPS

1. **Report from the BAC Review Group**

- 1.1 The notes from the meeting held on 17 June had been circulated and KK had brought the charts drawn up to show the structure graphically. There were no queries on the overall principles.
- 1.2 The one point raised was on 'Appeals' and whether it would be more suitable to revert to use of panel of judges if candidates were in dispute with BACs.
- 1.3 it was explained that the AC was viewed more in its role as arbitrator rather than making a judgment on outcomes. However, there would be more detail on this from the JT Review Group .

Action: to send out the notes and invite comment from BACs asap. **JL**

2. **Report on Judge Training**

- 2.1 PC stated there was nothing further to report as further planning would follow on from the BAC restructure.

INFO

3. **Show entries following the restructure**

- 3.1 The Vice-Chairman queried whether the computer system was now keeping count of show entries so that statistics could be produced and comparisons made with previous years.
- 3.2 The Chairman believed this was so, but he would check with the Office.

JH

BD3784 OTHER SHOW MATTERS

1. **2018-19 show changes for report & approval**

- 1.1 These had been completed by electronic circulation. If no objection were received then the OM updated the system with the new details and confirmed it with the club.
- 1.2 There had been venue changes for notification and a show manager change for approval.
- 1.3 Mrs S Barrett was now SM for the Kentish CC Show on 20 October 2018.

2. **2018-2019 show licence details still awaited**

- 2.1 As far as was known clubs entitled to a show had applied and received their licence for the current year.

3. **Olympian placings**

- 3.1 There had been discussion on this following notification that certificate class placings were recorded on the system, but it was not programmed to take note of extras. An exhibitor with a cat in an Olympian class was disappointed her cat's EX3 was not shown
- 3.2 It was agreed that judges should be asked not to award extras in any certificate class and show managers would be informed of this so that the information could be put into judges' books.

Action: note to be circulated to SMs to action **Office**

4. **Report from the YES organisers**

- 4.1 A detailed report from the scheme's organisers had been circulated to the Board. It was clear that much thought had gone into providing an interesting scheme to appeal to youngsters in different age groups, and that everything possible was being done to ensure their safety.
- 4.2 It was thought disappointing that there had been some recent adverse reports that had upset participants in the scheme and the adults who brought them to shows. Any instance of lack of care reported had been investigated and found to be of no cause for concern.
- 4.3 The Board was content that the Scheme should continue with its website and with Mrs Owen as webmaster.
- 4.4 NSPCC support and Duke of Edinburgh Scheme participation were welcomed.

INFO

5. **Action to be taken after a cat bite at a show**

- 5.1 A letter had been received from received Eastern Counties Cat Society relating to judges who had been bitten at a show needing to attend hospital and receive the correct antibiotics. It was thought there should be more education supplied on the danger of sepsis following a bite.
- 5.2 Some information was included in the SMs pack, but it was thought to need updating. Dr Collin volunteered to do this so it could be circulated and made available to SMs, judges and stewards.

Action: leaflet preparation
Action: response to ECCS

PC
JL

BD3785 BREED APPLICATION

1. Oriental White SH (as a new colour of an existing breed)

- 1.1 The Board was concerned that the BAC had not yet made a sufficient distinction between the Oriental White SH and the Foreign White. If there was a transfer in to the Siamese grand class for the Foreign White the two breeds would still be competing against each other at Imperial level.
- 1.2 It was noted that the OSH w 61 (testing homozygous for the Siamese colour restriction (cs)) could be in the pedigrees of Foreign Whites which meant there was no genetic difference between the two on occasions, and could further compromise the phenotype. Foreign Whites were acceptable in the lines of OSH, including white.
- 1.3 As a principle for recognition was 'significant difference from an existing breed' (Section1:38b) for new breeds the Board agreed that the BAC should provide it with information to highlight the difference between the Oriental White SH and the Foreign White and breeding recommendations for that distinction would be maintained.

Action: comments to be passed to the Joint Oriental BAC

JL

BD3786 REGISTRATION, TRANSFER & SOP MATTERS

1. Persian LH registration policy - revisions re PKD testing

- 1.1 The BAC had amended the registration policy in respect of the PKD testing scheme to ensure that only cats who tested negative for PKD (or who were deemed clear because of tested parentage or recorded lineage) could be registered with active status. Any non-tested cats or those who tested positive could be registered as non-active only. This removed the option of the Genetic Register.
- 1.2 The rationale was that a sufficient period had been allowed for breeders who wished to keep lines from positive cats, and removed a loop-hole that let non-tested cats to be bred from.
- 1.3 The Board approved the amendments as proposed.

Action: the BAC to be informed of the of the Board's decision

JL

2. Australian Mist registration policy

- 2.1 The BAC wished to include register progression via exhibition with critique classes, as allowed for by GCCF rules Section 1:12cii and 1:17. Appropriate wording had been included in the policy's reference register notes.
- 2.2 This followed the precedent set by the Korat & Thai BAC, and the Board approved the amendment.

Action: the BAC to be informed of the of the Board's decision

JL

3. Suffolk registration policy

- 3.1 The Suffolk club had applied for the same change as the Australian Mist BAC prior to Council, but too late for it to be on the agenda.
- 3.2 However, this was by letter as the amended registration policy was not included. The Board agreed that the change needed to be seen in context and the BAC should submit the amended policy.

Action: the BAC to be informed of the of the Board's request

JL

4. Amendments to the British Shorthair SOP

- 4.1 The British Shorthair SOP booklet had set the SOP in the standardised format, added cinnamon and fawn in all sections where they had been omitted, and included the approved SOPs for the new pattern and colour (harlequin and golden pointed).
- 4.2 However, it had been submitted prior to circulation of all BAC representatives and clubs, and the Board members noted that the new format highlighted anomalies in the scale of points and elsewhere.
- 4.3 It would be returned to the BAC with a recommendation that when reviewed by club representatives, it should be checked thoroughly for discrepancies.

Action: the BSGC to be informed.

JL

5. Amendments to the Ragdoll SOP

- 5.1 Two minor additions had been made to the SOP of the Mitted Ragdoll (general description and Solid Point Mitted). There were no deletions.
- 5.2 These were approved

Action: the BAC to be informed of the Board's decision

JL

Note: it was agreed that these approved registration policy and SOP amendments should be published on the GCCF website and notified to Council in October if no objections were made.

6. Import processes

- 6.1 The OM has sent two queries on imports.
- 6.2 The Board agreed that the practice of sending original certified pedigrees with import paperwork should continue. Scanned versions of pdfs could have been subject to alteration as could photocopied versions. It was expected that the original should be returned to the cat's owner once validated.
- 6.3 It was most definitely the importer's responsibility to obtain a certified pedigree.

Action: This information to be passed to the Office

JL

BD3787 WELFARE

1. Remit of the Genetics Committee and appointment of members

- 1.1 The remit of the Genetics Committee had been circulated. No changes were proposed.
- 1.2 The Chairman of the Genetics Committee, Steve Crow gave the names of the current members of GC and confirmed all wished to continue GB,SC, RF, JH & JL from the Board with Dr Kempself, Dr Moreland (expert advisors) and Mr Nichols

2. **Remit of the Veterinary Advisory Committee and confirmation of members**
(deferred)
3. **Report from the Feline & Canine Sector Group**
(deferred)

BD3788 EVENTS

1. **The 2018 Supreme**
 - 1.1 A committee meeting had taken place on 14 June and the notes from this were circulated to the Board.
 - 1.2 A copy of the floor plan was shown and the six rings explained. **INFO**
2. **The National Pet Show**
 - 2.1 Mrs Heavens reported that there was no update for this meeting. **INFO**
3. **The WCC Show 2021**
 - 3.1 It was agreed that the information on possible venues need to be put together so that the options could be assessed.
 - 3.2 Prices varied depending on the time of year which needed to be clear as it would indicate what was most cost effective.
 - 3.3 It was noted that an increase in saving was proposed. This would be returned to the next agenda so that it could be considered and effected (if agreed) after a change of bookkeeper and a check had been carried out an the accessibility of the savings account.

Action: to be on the September agenda **JL**

BD3789 CLUB & BAC MATTERS

1. **2017 club & BAC returns**
 1. Mrs Lacey said she thought just two BACs had not yet submitted accounts. The Burmese BAC and Russian BAC had requested funding.
 2. The OM had sent a list of 15 clubs that she thought had not yet completed.
 3. SH expressed an interest in taking on Mrs Goadby's role for the 2018 returns. **INFO**

BD3790 ANY OTHER BUSINESS

None taken

The meeting finished at 5.25pm with items deferred as noted.

NEXT MEETING: **THURSDAY**, 6 September 2018, at 11.00 for 11.15am, at The Kennel Club, Clarges Street, Piccadilly, London