



THE GOVERNING COUNCIL OF THE CAT FANCY

DECLARATION OF ACCEPTANCE OF OFFICE FOR THE GCCF DISCIPLINARY COMMITTEES



I,

having been elected or appointed to theCommittee,

DECLARE that I will carry out the duties thereof according to the best of my judgement and ability.

I undertake to observe the code as to the conduct which is expected of members of the GCCF Disciplinary Committees and expect to be subject to sanction or removal (with the right of appeal) should my competence or behaviour be questioned, and factual evidence is laid before the Board of Directors, to maintain confidence in the disciplinary process.

Dated

Signed:

Witnessed: (Committee Chair or Secretary)

Code of Conduct

The GCCF Disciplinary Committees have adopted this Code of Conduct to promote and maintain high standards of behaviour by their members whenever they conduct the business of the Committee, including the work of the role to which they were elected or appointed, or when they claim to act or give the impression of acting as a representative of the Committee.

Conduct should be based on the principles of selflessness, integrity, objectivity, accountability, respect, honesty, and leadership.

Member obligations

When a member of the Committee acts, claims to act or gives the impression of acting as a representative of the Committee, he/she has the following obligations:

1. He/she shall behave in such a way that a reasonable person would regard as respectful, towards the elected Committee Chair, colleagues, members of staff and supporting personnel present at meetings, and any participants. All should be treated with courtesy.
2. He/she shall not act in a way which a reasonable person would regard as bullying or intimidatory, during the meeting or before or after it.
3. He/she shall not seek to confer improperly an advantage or disadvantage on any person, or be in receipt of any gifts or favours. It is a strict requirement to withdraw from a case at a disciplinary or appeal hearing if the complainant and/or defendant is a close personal friend or a colleague on any other GCCF Committee.
4. Competence for the task is essential. It is therefore necessary that he/she reads carefully all documents relating to any case in advance. Assistance and advice can be obtained from the Committee Chair or Secretary.
5. He/she shall not disclose information which is confidential. The deliberations of any Committee must not be disclosed to those who are not members or supporting staff. There should be no publication of documents, except by the Secretary, as authorised, nor should there be comment on social media.
6. Any concerns or grievances should be discussed first with the Chairman (if against the Chairman with the Vice-Chairman and/or Secretary); and criticism and reforms of committee processes be addressed through Board and/or club proposals to the GCCF Council and not via any type of public announcements.