



**THE GOVERNING COUNCIL
OF THE CAT FANCY**
5 KINGS CASTLE BUSINESS PARK
THE DROVE
BRIDGWATER TA6 4AG

TEL.01278 427575

CLUB FINANCIAL RETURNS - SPRING 2022

To the Officers (Chairman, Secretary and Treasurer) of all GCCF member/provisional member clubs.

Your club's returns for 2021 should be made to the GCCF Office by **1st May 2022**. These consist of:

- ✦ A copy of the 2021 accounts of the Club which have been examined and signed by a suitable independent person in the form of an Income and Expenditure Account with a supporting Balance Sheet. These should include a show account if a license was granted. If you were not able to hold your show in 2021 the show account balance still needs to be shown and verified.
- ✦ A Club Membership Annual Form this should show the signature of the examiner if sent by post or as a pdf (please see notes on reverse regarding subscription analysis and representation for 2021 only)
- ✦ Payment of the Membership Subscription and Delegate's fee (**please note reductions**).

Note: Forms and further information can be obtained from the GCCF website (Forms & Downloads).

If you need to post documents please keep copies so they can be resubmitted if lost.

Submission may be made electronically by pdf.

Fees may be paid by cheque, card (by phone) or bank transfer.

Any member of staff will assist (or pass you to someone who can help) or you may contact the member of the Board responsible for club returns directly for advice.

Shelagh Heavens: shelagh@gccfcats.org

Dispensations for late returns can only be granted by the GCCF Board

It is very important to note the 1st MAY DEADLINE. (there are no plans to extend this date)

Your completed returns and fees, or notification of any difficulties, must be received in the Office by that date. If you have not submitted examined accounts your delegate will not be eligible to attend Council Meetings or take part in the Electoral process. Plus your club will not be eligible for any new show licence and show licences held may also be suspended.

Club Membership

The Board are aware that due to Covid-19 many clubs may be lacking in members as a lot of subscriptions are made with show entry and many shows could not take place.

It has been agreed that clubs can use the membership figures declared on their 2020 club return form to claim representation if needed. The appropriate members and delegate(s) fees would be due.

If a dispensation was requested this would need to be applied for again.

The actual subscriptions received in 2021 must of course be accurately recorded in the examined accounts.