



GCCF DISCIPLINARY COMMITTEE

1 vacancy for a reserve to hold the position until the next Electoral Meeting.

This is due to one member of the elected committee stepping down. If you are interested please contact the IC/DC Secretary Rebecca Stephens rebecca@gccfcats.org by 31 January 2021 with some information about yourself and what you skills and qualities you can offer. This information will be published for delegates.

More detail about what is involved is below, and note a that a reserve may well be called on to actively participate if other members of the committee are unavailable for any reason.

The Disciplinary Committee is scheduled to meet four times a year, and this will be by video-link throughout 2021. Documents are circulated prior to the meeting and need to be analysed and the relevant information extracted to avoid being side-tracked at the Disciplinary Hearing.

Disciplinary Committee members must have a totally unbiased approach to a case and ignore any irrelevant information acquired either prior to or during a hearing. They must maintain impartiality throughout and remember there can be no public discussion of the case, or those concerned in it, in advance of the hearing.

Disciplinary Committee members must recuse themselves from any case that they have any direct or indirect association with, or with which they may be perceived as having an interest.

A Committee member must be able to interview a witness, to put them at ease, and be prepared to assess live evidence. If a case is proven, decisions must be made on appropriate action.

Discussions in Disciplinary hearings must be treated with total confidentiality and discretion at all times.

Qualities required:

discretion, analytical powers, judgement, the ability to work within a quasi-judicial setting.

(If anyone requires further information, or has questions, please contact Rebecca)

All members of the Disciplinary Committees will be required to sign a Code of Conduct in accordance with Byelaw 11(11). Please read this in advance and do not stand for election if you would not wish to sign to accept the Declaration of Office.