

## LAST CALL FOR CLUB RETURNS

**To the Officers (Chairman, Secretary and Treasurer) of all GCCF member/provisional member clubs.**

If you have not already done so, there are just 30 days as per Byelaw 5 (3a) to submit your club's returns for 2020. They should be sent to the GCCF Office by **1st May 2021** (\*1) and should consist of:

1. A copy of the 2020 accounts of the club, which have been examined and signed by a suitable independent person in the form of an Income and Expenditure Account with a supporting Balance Sheet. They should include a show account if a license was granted. If you were not able to hold a show in 2020 the show account balance still needs to be shown and verified.
2. A completed Club Membership Annual Return form, which should show the signature of the examiner.
3. Payment of Membership and Delegates fees (if applicable). This can be made via online banking.

**Late returns:** a reminder that the note to Byelaw 5 (3) states, "Member clubs who have a problem completing the return for any reason should inform the Board in writing prior to May 1st for assistance". If this is done it will be for the Council to determine whether the reason is acceptable and dispensation can be given. (\*2)

If this is necessary you should contact the Office and also inform directly the Board member responsible for club returns:

Shelagh Heavens: [shelagh@gccfcats.org](mailto:shelagh@gccfcats.org)

**Please note the Board has determined there will be no exceptions. The May 1<sup>st</sup> deadline is fixed for receipt of returns or any reason for delay.**

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(1) 1st May is a Saturday and Monday the 3rd is a bank holiday, so neither are working days, therefore the office will not be open until 4th May at which time all post will be opened for receipt. Any electronic transmission must be made by 23:59 on 1st May.

(2) Please note if an extension is granted, and your return plus payment has been submitted before the council meeting, your clubs name will be listed on the Agenda for council to grant the delegate dispensation to attend. The said delegate will not however be **eligible for committee nominations, or to make a nomination.**

As in previous years delegates from clubs requiring dispensation for numbers below those stated for representation, **are not eligible to make nominations**, but may be nominated. Names will be withdrawn from the electoral process if dispensation is not granted.

**GCCF Board of Directors**