



**MINUTES**  
For the Meeting of the **BOARD OF DIRECTORS**  
**THE GOVERNING COUNCIL OF THE CAT FANCY**



Wednesday, 8 January 2020 at the Kennel Club, Clarges Street, Piccadilly, London

Present: Mr John Hansson - Chairman  
Mr Sean Farrell - (Vice-Chairman)

Mrs Lynda Ashmore	Dr Peter Collin
Mr Steve Crow	Mrs Hilary Dean
Ms Samdra Devereux	Dr Gavin Eyres
Mrs Rosemary Fisher	Mr Thomas Goss
Mrs Shelagh Heavens	Mrs Catherine Kaye
Mrs Jen Lacey	Mrs Elaine Robinson
Mrs Lisa Robinson-Talboys	Ms Lyndsey Robinson

**BD3919 MEETING INTRODUCTION**

1. **Apologies for absence.**
  - 1.1 Apologies for absence were given on behalf of: Mrs Valerie Anderson. **INFO**
2. **Chairman's opening remarks**
  - 2.1 The meeting was opened at 11.42 am. Members were wished a happy new year and it was noted that it was a full agenda.
  - 2.2 Permission was given from all present for the meeting to be recorded. **INFO**

**BD3920 MINUTES OF THE PREVIOUS MEETING**

1. **The Minutes of the Board meeting of 6 November 2019**
  - 1.1 An amendment was made at BD3907.5 to make it clear there was not a new Business Plan for 2020. The 2019-23 Plan was being revised and updated.
  - 1.2 The minutes were then approved without further amendment on the proposal of TG, seconded GE. (LA and the Vice-Chair abstained as absent from the November meeting).

**Action: publication on the GCCF website** **JL/RF**
2. **Matters arising from the previous minutes**
  - 2.1 BD3910.1 The Abyssinian BAC had responded to the points made by the Board when consideration was given to the promotion to championship status for the ABY sex-linked colours.
    - The BAC had agreed these should be known as Red Series Abyssinians
    - SH Somalis were not ruled out as outcross to Abys, although not discussed
    - There was concern about the white spotting gene with the use of self DSHs, but the BAC was content that this point should be further discussed with GC.

**Action: to be referred to GC** **SC**
  - 2.2 BD3912.2 It was queried why the illustrated guide to non-recognised breeds had not been returned to the agenda with the response that Dr Moreland wished to have further discussion with the VAC before it was re-presented. It was observed that the VO was not trying to change the rules, but make what existed more workable for duty vets.

It was stated that the rules needed clarification as SMs and exhibitors were confused by what was permitted as a Pedigree Pet in the Household Pet Section and the offer was made to produce guidelines.

**Action: wording to be produced for the agenda of the March meeting** **HD/LR-T**  
*RF wished it to be noted that she had not given advice to any Show Manager on the eligibility of any exhibit.*
  - 2.3 It was asked if there were any comments on BD3914.1.1. None were made. **INFO**

**BD3921 DECLARATIONS OF INTEREST**

1. **Unregistered interests declared for the business of this meeting:**

The Chairman, LA, HD and JL were not present for the discussion on the recommendations of the Council Committee of Judges. **INFO**

**BD3922 FINANCE**

1. **Draft minutes of the November Finance Committee meeting**
  - 1.1 There were no queries specific to the minutes of the November FC meeting. **INFO**
2. **Management accounts and volume graphs for 2019 business to 30 November**
  - 2.1 The profit and loss accounts to the end of November had been provided by the bookkeeper and sent out with the agenda to show monthly and annual comparisons. The OM had provided graphs giving registration import and transfer statistics to 19 December 2019.
  - 2.2 The OM informed the Board that there would be a revision to these as calculations had been based on dates from the first to the end of each month rather than the first of one month to the first of the next. It would make a small difference and the statistics would be re-issued
  - 2.2 It was noted that growth in all core business, apart from transfers, had been sustained and the end of year would show a small increase on 2018.
  - 2.3 As income had improved overall for 2019 and was expected to be above that for the previous year, it expected that gross profit would be increased though expenditure had also risen.

3. **Euro bank account update**
- 3.1 SH had reported that after more phone calls the bookkeeper now had online access to view transactions. Therefore the desired result had been achieved.
- 3.2 As had been agreed there had been no start-up fee charged (£150) and there was no charges for operating the account at present.
- 3.3 It was agreed that there should now be monitoring for usefulness to the point where any costs were incurred. It was noted that payments to GCCFI could be made without currency exchange rates. This was a benefit to weigh against charges if/when these were made. **INFO**
4. **Bank card recharge to clubs**
- 4.1 The bookkeeper had examined the charges made to GCCF for STAR card transaction charges. In addition to the baseline of 2.4% + 20p on each exhibitor transaction there was a complex series of other charge levied by Paysafe that were variable according to the type of card used.
- 4.2 The average cost per transaction was 4% and the spreadsheet showing the calculations had been circulated to the Board prior to the meeting.
- 4.3 The OM reported that any recharges due to clubs for 2019 had now been paid. **INFO**
5. **New card processing provider update**
- 5.1 The change from Paysafe to Payzone had been made and it was expected that there would be considerable savings made. The bookkeeper had created a daily transactions spreadsheet to track transactions and expected fees to reconcile against the actual income and fees when received.
- 5.2 The card machine had been returned as staff were now able to take payments on their computers, which would be saving both costs and time.
- 5.3 It was queried whether the GCCF was operating legally in continuing to take all card details when a payment was made by phone. It was known that an insurance company could no longer do this for monitored calls. The customer was required to make a key pad entry for account details and new equipment would need to be purchased to make this possible.
- Action: enquiries to be made** **OM**  
*(Post meeting the bookkeeper contacted Payzone to check the legality of how GCCF takes payments by phone with the response that as calls are not monitored GCCF does not need to look into any telephone keypad entry systems or pause of the recording systems. Payzone was paid to ensure the company is PCI DSS compliant and it is fully covered legally for the next 12 months.)*
6. **Investment account update**
- 6.1 There was £75,528.78 on deposit at the Aldermore earning 1.83%. That was fixed until 18 March 2020.
- 6.2 The balance at Cambridge & Counties was £78,519.14 with an interest rate of 1.74%
- 6.3 The interest rate would reduce to from 1.74% to 1.5% on 17 March 2020. RF reported that she had had not been able to find a notice business savings account with a better rate than 1.5% at present.  
*(The information given above was supplied electronically on the morning after the meeting.)* **INFO**
7. **Supreme Show Profit/Loss figures as at December 2019**
- 7.1 It was noted that the income from the show was considerably reduced, almost £10k lower than in 2018. This was due to a fall in stall receipts.
- 7.2 However savings had been made on expenditure of approximately £17k so that the overall cost to GCCF was less at £21678.50
- 7.3 There were several queries:
- whether a VAT liability remained as a line in the FC minutes meant this was unclear
  - the detail of the figures for line 2 of expenditure
  - if judge hotel and travel expenses could be split
  - why medals and engraving cost were included
  - whether the same breakdown in sponsorship could be given for 2018
  - what the Fast2Host payment was actually for?
- (The above were answered the following morning by the bookkeeper and would be included in the chart circulated to Council delegates. The show did not have any VAT liability outstanding. If VAT was returned directly to the show account it would be £8425.23, reducing the loss, but this was accounted for in the GCCF VAT return.)*
- Action: to be updated for circulation with the February Council agenda** **JL**
8. **Budget for 2020**
- 8.1 This had been prepared by the OM and bookkeeper with brief explanations given for all line included. Most entries were similar for those for 2019 but increased expenditure for some areas gave an estimate that the gross profit would be reduced.
- 8.2 The OM outlined work that needed to be done at the Office which included the replacement of a fire door, and she was currently obtaining estimates. It was agreed that any work for health and safety should be carried out. It was decided that the budget estimate for property maintenance should be increased to £6000.
- 8.3 No other changes were made to operational income and costs.
- 8.4 JL explained that she had brought forward figures for capital expenditure from previous years. They had originally been for intangible capital assets (the computer operating system) and should be phased out as Monahans advised as it was doubted they were accurate. It was agreed that for 2020 they should be shown for budget purposes at the higher level estimated.
- 8.5 As the IoD did free business credit reports it was suggested one should be obtained for GCCF.
- Action: The IoD to be contacted** **JH**
- 8.6. The 2020 budget was unanimously approved for inclusion in the review Business Plan.  
**Action: BP figures to be updated** **GE**

### 1. Presentation of the Business Plan as updated for 2020

- 1.1 This had been prepared by Dr Eyres and circulated electronically.
- 1.2 Updates had been requested and some supplied, but not all had been received in time to be included for printing and would need to be added. It was also noted that not all projects had leaders or that in one instance (3) the project owner was incorrect. Some amendments had also been received.
- 1.3 The OM had noted that the goal of an increase in Household Pet registrations to 5000 by 2020 was unachievable. A realistic figure had to be given to Council and it put on record that care should be taken not to grossly over estimate.
- 1.4 There was no project owner for goal nine (international expansion). It was thought this should be deleted until someone was identified for taking it forward.
- 1.5 PC outlined a long term aim to develop an online learning resource centre which would become a GCCF educational academy to enable online learning and examinations. If recorded and uploaded actual talks and demonstrations could be stored for future use rather than one afternoon only. It was noted that the Kennel Club provision in this respect was excellent.
- 1.6 GDPR was discussed with the OM reporting that she and another member of staff had received some training, but this gave only superficial knowledge sufficient for general enquiries. It was agreed that the OM would explore access to expert help should it be required.
- 1.7 GE volunteered to lead on risk management and look at the development of a risk register.
- 1.8 The HR Group would be responsible for the project re the appointment of a future Committee Secretary.
- 1.9 Progress towards individual membership of GCCF was listed (12) and acknowledged that it was not an HR matter. It had been considered particularly when Monahans had confirmed that Supreme exhibitors were not GCCF and therefore entry had to include VAT. It would need a proposal to outline a transition from the current position to a new structure. A discussion at Council to gauge feelings and take ideas was suggested as a possible way forward.
- 1.10 It was suggested that SMs lead on STAR (LA with Jen Pinches and possibly Janet Pointon were mentioned) to trial the manual for SMs and the Office written by Rebecca Stephens. They needed to work in conjunction with the appointed business systems analyst to give a consistent approach rather than dealing with faults as they arose.
- 1.11 It was concluded that on YES LA would need to ask the group to consider future development and either liaise and lead on this or report back to the Board so another lead be found if she didn't wish to continue with the work.
- 1.12 It was agreed that the new projects should be included and the BP be presented to Council in February in this form and with the agreed updates and figures.

**Action: to be prepared by 20 January for printing and distribution with the Council agenda**

**GE**

### 2. GCCFI update

- 2.1 The OM had drafted an operating agreement to establish what each party should expect from the other. FC had considered this preferable to a full contract (FC840.2) as with ongoing income from GCCFI now established it became less necessary to insist on a contract that included a large indemnity figure.
- 2.2 It was based on the original contract produced and included comments received from the GCCF's solicitor when she had looked at the first document. An indemnity of £20,000/20,000 EU was still included. This would be nullified after a three year period.
- 2.3 The finalised document had been sent to GCCFI on 9 December and it was understood it was being examined by an officer (who was a legal secretary). It was hoped that feedback would be given by the end of the month. A reminder would be sent.
- 2.4 It was agreed to wait until this was received and then the document and any comment would be sent to Marshalls to ensure there were no major legal issue that could be costly for GCCF.

**Action: GCCFI reminder, and the document and feedback to go to Marshalls when received**

**OM**

### 3. IT report

- 3.1 The IT Group meeting had taken place on 12 November.
- 3.2 There had been delay in implementing tranche three of the system updates, but eventually this had gone live at the end of December 2019. As the third update in eight months it had brought increased stabilisation, removed bugs and thus increased performance. This had been in line with the BP commitment to improve stability and consolidate rather than develop further.
- 3.3 SC reported that the other major area of discussion had been staffing resource. In under a year this had dropped from one full time programmer assisted by two volunteers to a single PT technical support consultant with occasional help from one volunteer. This had left Ian Macro overworked, and with staff changes in the Office there was little time for staff development, though the OM reported that IT processes were being brought together and put on record to make hand-over easier.
- 3.4 The job description and salary for a part time business systems analyst was discussed. It was confirmed that this was expected to be a permanent post with the first projects to be completing the work on STAR and the registration policy project. A system manual was also needed.
- 3.5 It was known that Caroline Turner-Russell was interested and had the relevant knowledge and expertise. It was agreed that the post should be advertised for one week on the GCCF website and Caroline would be encouraged to make an application.

**Action: the post to be advertised**

**OM**

### 4. Letter of concern re STAR

- 4.1 A letter had been received from the Treasurer of the Yorkshire Cat Club. He had explained and sent supporting documents to show that his joint show clubs had lost entry fees because of the faults in the STAR system.

- 4.2 SC reported that Ian had identified what had failed and fixed the problem. It was important to know why the system failed and at some times it was the programming and others incorrect use by show management. The second was why it was so important to get the manual tested and in use.
- 4.3 It was agreed that the clubs concerned (YCC, CCC & BSH) should be reimbursed for any losses if the account details and total were sent to the Office.
- 4.4 The offer of help would also be accepted.

**Action: letter to Stephen Bunce**

**JL**

**5. Stimulating growth of business in partnership with Agria**

- 5.1 The suggested survey had been sent to 5000 GCCF online customers and 600 had responded. The results had been sent to Agria. It was noted that there could be more than one reply per household, but thought unlikely that one person would want to make multiple responses.
- 5.2 It was planned that the survey would be repeated with additional questions.
- 5.3 SC reported on a Breeders' Forum he had attended at the Agria Office (the only cat breeder with eight dog breeders). His suggestion had been that Agria should take forums to a few of the larger shows in different parts of the country and invite breeders to attend with the breakfast included.
- 5.4 SF proposed that additional information should be sent out in every registration pack to promote the £1 back for kittens registered and this was agreed. It was acknowledged that more needed to be done to promote benefits directly to breeders.
- 5.5 As yet there had been no advert sent from Agria to go into GCCF catalogues. LR proposed that until there was one provided there should be an advert drafted that informed exhibitors what they got from the partnership. This was agreed and LR and SF would liaise with Rebecca Stephens (Office ) to design and produce.

**Action: preparation of the leaflet to go with registration documents  
liaison with the Office on an advert design**

**LR/SF/Office**

**6. Royal Canin update**

- 6.1 The Chairman reported that there was no meeting planned so far this year and one needed to be arranged.
- 6.2 A priority would be to see if the support for transfers could be revitalised.
- 6.3 It was noted that a new food company was to be launched.

**Action: liaison with RC to arrange a meeting**

**JH**

**7. Board Lead for YES**

- 7.1 This had been discussed in conjunction with the Business Plan. (BD3923.1.10)

**INFO**

**8. Meeting start times for 2020**

- 8.1 The change in train timetables on 1 January meant several had difficulties arriving at the meeting before 11.30am travelling with cheaper tickets. It was proposed that meetings should be scheduled for a 11.45 start.
- 8.2 This timing had worked well for this meeting so agreed unanimously.

**INFO**

**BD3924 STAFF & OFFICE**

**1. Report from the Office Manager**

- 1.1 The OM had circulated her report in December with the agenda paperwork. Some of the updates given were covered by agenda items (GCCFI, Agria, new card processing provider, club repayments)
- 1.2 Denise also noted that rule updates were circulated via the newsletter and website leaflets were updated when information was received.
- 1.3 She expressed concerns re announcing name of Breeder Scheme applicants on the website for approval (BD3912) Unlike prefix application personal information was given so applicant permission would be required which could be a deterrent. Also, it provided an opportunity for accusations to be made that it would be difficult to determine were true or false and could lead to acrimonious debate or legal proceedings that were a risk to GCCF.
- 1.4 Lucy Meads had now left the Office and interviews were underway to find a replacement. The OM reported that the first candidate had seemed very suitable but there were others to consider.
- 1.5 Following a query on why only two staff members could be allocated to train newcomers there was a discussion on staff roles and capabilities. It was suggested that staffing levels were such that there should be two new employees, but agreed that there should be a detailed report to the HR meeting in February so that staffing levels and employee capabilities could be appraised in depth.
- 1.6 The OM reported her decision that the H&S services of Safewell (retainer cost £1188 annually) were of no benefit except for an annual survey (£300) and had terminated the contract. She was thanked for the assessment made on this service and the action taken.
- 1.7 Further fire safety improvements had been identified for the Office building and estimates were being obtained for the work. The Board agreed all work advised for H&S should be carried out.

**Action: reports on staffing levels and capabilities to be prepared for the HR meeting.**

**OM**

**2. Job description for a part time business systems analyst**

- 2.1 The job description and salary level for a part time Business Systems Analyst were approved. The work to be undertaken in this role had been extensively discussed at BD3923.3.4
- 2.2 It had been agreed that the post would be advertised for one week on the website.

**INFO**

**BD3925 BREED APPLICATIONS**

**1. Promotion to Championship Status for the Sokoke**

- 1.1 There were no queries on any of the paperwork submitted, or the statistical information and show records presented. There were the required number of cats registered and Merit certificates acquired.

- 1.2 A breeding policy had been circulated and SC confirmed that there had been discussions between the Breeder Group and GC, particularly in respect of outcrosses. GC advice had been followed.
- 1.3 Concern was expressed for the viability of the breed (as required at Section 1:43f). It was noted that a very limited number of cats had been imported, progeny registered were derived from this limited base, and to date there had been no attempt at breed development by use of the approved outcrosses. From the information provided it seemed that there were just two people were breeding regularly and these breeders had exhibited most of the cats, supported by a few others.
- 1.4 It was observed that there were other minority breeds with a limited number of breeders and those where genetic diversity was of concern, but not so limited at the time of application for championship status as the Sokoke was, and it was also noted that there were only a small number of breeders abroad so acquisition of new lines would be difficult.
- 1.5 It was agreed that the application should be deferred for further consideration to the GC meeting on 30 January so that these issues could be given more in-depth consideration.

**Action: a letter to be sent to the Breeder Group**

**JL**

**2. The Oriental White - a new colour for an existing breed**

- 2.1 The finalised registration policies for both the Oriental White and the Foreign White and the OW SOP had been circulated to the Board, and the updated Oriental breeding policy had been forwarded to GC.
- 2.2 Suggestions from previous Board meetings had been included and there were no new queries.
- 2.3 It was asked whether the Oriental Joint BAC was expecting the OW to be at championship status immediately or whether it would be in a new class at assessment level. There had been no previous discussion on this and it was agreed clarification should be sought from OJBAC.
- 2.4 It was agreed that the application should be on the Council February agenda once the required status was confirmed, but it was subject to there being no major concerns raised by GC.

**Actions: a letter to be sent to the OJBAC & the application put onto the February Council agenda**

**JL**

**3. Suffolk Black & Suffolk Blue - a request for new colours of an existing breed**

- 3.1 Additional information had been sent to expand the Breeding Policy, but it was thought that the advice to breeders on Suffolk type and structure was still not sufficient.
- 3.2 It was known that there was conflict amongst Suffolk breeders on what constituted good type and and felt that this needed to be established via the current Standard of Points and show bench placings before new colours were developed.
- 3.3 The consensus amongst members of the Board who judged Suffolks and Orientals was that even a moderate Oriental look should not be the aim as Suffolks were awarded breed status because of difference from any other show bench breeds. They would not have been considered eligible otherwise.
- 3.4 It was agreed that that the application should be deferred to the Genetics Committee so that further guidance could be given.

**Action: a letter to be sent to the BAC**

**JL**

**BD3926 REGISTRATION & TRANSFER & SOP MATTERS**

**1. Revision to the Persian LH SOP**

- 1.1 A minor amendment to the Persian Longhair SOP added wording to enable Pewter and White cats to be judged correctly with other shaded cameo and white Persians, as it allowed variance in nose leather colour.
- 1.2 This was approved unanimously.

**Actions: a letter to be sent to the PLHBAC & the application put onto the February Council agenda**

**JL**

**2. Request to transfer a male to the non-active register from the Persian LH BAC**

- 2.1 A letter had been received from the owner of the male from a father daughter/mating that had been imported and registered as active. She wished to ask for dispensation as she had spent a considerable amount on importing and the registration had been accepted.
- 2.2 These points were considered in conjunction with the fact that breach of rule had occurred prior to the registration as it was required that dispensation should be sought in advance, and there had been no request, and those who broke rules deliberately or accidentally should not benefit.
- 2.3 A compromise was proposed and agreed. The male would lose his active status, but the female bred from him would retain hers. She was inbred, but females did not have the same impact on the population as males, and the owner would be asked to commit to future matings being with unrelated males.

**Action: letters to the owner and PLHBAC**

**JL**

**BD3927 DISCIPLINARY**

**1. Report on the findings of the Council Committee of Judges**

- 1.1 This was made in confidence and not recorded.

**2. Recommendations to the Board**

- 2.1 The panel had recommended the promotion of Mrs Woodley to Full Judge of Cornish Rex and the process was completed by the end of December 2019 without any objections.
- 2.2 Sanctions against the Cornish Rex BAC had been agreed. Referral to IC was considered, but it was concluded that if the operation and administration of the BAC was monitored it would be more effective. SD and PC were thought to be suitably independent to be involved with the CRBAC for this purpose and would need to receive all paperwork and attend meetings.

- 2.3 At least one face to face meeting was necessary for arbitrating judge/BAC cases  
 2.4 The structure and operation of the Committee would be reviewed by the Judge Training Review Group and more comprehensive guidelines would be provided.  
 2.5 These recommendations were approved with 3 abstentions (LA, HD, JL).

**Actions: letter to the Cornish Rex BAC** JL  
**discussion at the March Judge Training Review Group meeting** PC

3. **Comment received from parties involved**  
 3.1 Mrs Woodley had requested reimbursement of the amount she had paid to take the case to IC. As there had been no DC meeting there had been no direction on costs.  
 3.2 It was unanimously agreed that she should be refunded in full.  
 3.3. It was also agreed that the Bye-Laws should be revised if necessary to allow the Committee of Judges to make recommendations for repayment of costs.  
 3.4 A letter from the Officers of the Joint Rex BAC had been received and circulated. This had raised points relating to the case and pointed out anomalies in the present arbitration system. The case had been considered in confidence so there would be no direct comment. The Joint Rex BAC would be informed of the review and their comments would be sent to inform that discussion.

**Actions: letters to SW and the JRBAC** JL

4. **Arbitration - cost to the user of the service as offered within the Bye-Laws**

4.1 This item was not taken

**Action: to be put onto the agenda of the next FC meeting** JL

**BD3928 WELFARE**

1. **Updates from the Canine & Feline Sector Group and associated groups**

1.1 This item was deferred

**Action: to be returned to the next agenda** JL

2. **Risks re publication of Breeder Scheme applications**

2.1 These had been reported by the Office Manager (BD3924.1.3)

INFO

**BD3929 SHOW MATTERS**

1. **2019-20 licence applications and changes to report**

1.1 28.3.2020 Bombay & Asian CC Show - Graeme Slaymaker no longer an ASM.

1.2 25.5.2020 Central & All Breed CCC - Keith Scruton withdrawn as SM

INFO

2. **2020-21 Licence applications and amendments to report**

2.1 3.10 2020 Norsk Skogkatt Show - an application to include Turkish and Somalis (LH & SH) approved

2.2 3.10.20 Korat & Thai CA - Denise Hillier-Kidston approved as an ASM.

2.3 7.11.20 Blue Persian CS and United Chinchilla Association - Keith Scruton withdrawn as SM

2.4 20.2.2021 Coventry & Leicester CC - Nicola Rankin approved as an additional ASM

2.5 Catalogue & schedule information for show halls to include 'no vaping' along with 'no smoking'

**Action: all SMs to be informed of the vaping decision**

Office

**this also to be included on the GCCF website as a notice to exhibitors**

3. **New show licence amendment requests for approval**

3.1 21.11.20 A request from the for the Red, Cream & Tortoiseshell Society and the Chinchilla, Silver Tabby & Smoke Cat Society to be allowed all colours/patterns for Section 1 and Section 3, as a precedent for this had been established by other Persian LH Breed Clubs.

Approval was given for the clubs to include all breeds from the two sections as requested.

3.2 13.3.21 Licence application from Lancashire CC to hold a show at Robin Parks Sports Centre, Wigan WN4 0SR, with Chris Titterington and Janet Pointon as SMs and Vicky Beddal as an ASM.

This was agreed.

3.3 20.9.20 Erin CC requested a date change to 19.9.20 as the original application had been made in error.

This was agreed.

**Action: the Office to be notified to inform the clubs and update the show licences**

JL

3.4 There was a request for a calendar of provisional show dates for the following two years to be put onto the website. This would need to be put together from the dates supplied on the 20-21 licence applications.

**Action: dates given to be put on record and available to view**

Office

4. **Update on fast-track implementation**

4.1 PC reported that it was still early days, but some problem areas had been identified:

- not all BACs had provided mentor lists and FJPs had to make their own selection from those available
  - judges will still getting used to a different type of form - the JTRG would take feedback on these
  - there was pressure on full judges to be involved in mentoring at show and some were overloaded
- It would be preferable if there could be more group tutorials.

4.2 There was observation that exhibitors were confused at times, but it was thought they would gradually get used to it. Very few clubs would have made contact with their exhibitor members. Also, show managers were uncertain at times when allocating classes.

4.3 In response to a query there was confirmation that if a PJ had failed to finish a scheme, rather than had applied for promotion and been rejected, the length of time before application as an FJP was the same. **INFO**

5. **The prevention of section hopping (response from the HHPC of GB)**  
 5.1 The HHP Club of GB had made a further response to the Board, but it was thought that before any action could be taken some figures were needed to show the extent of the problem.  
 5.2 The club to be asked to provide some details on how frequent section hopping was, and whether there were several exhibitors who did occasionally or just the same one or two involved.  
**Action: a letter to go to the Household Pet Club of Great Britain** JL
6. **Judges' expenses mileage allowance**  
 6.1 HD reported she had been asked if the Board could raise judges' mileage allowance from 30p to 40p. It was observed that there was no fixed rate.  
 6.2 SMs present were clear that no approval should be given for anything that raised show expenses.  
 6.3 There was a majority vote against any recommended increase with 2 abstentions. INFO

**BD3930 EVENTS**

1. **2020 Supreme**  
 1.1 After discussion it was agreed that the 2020 event should go ahead, although there was concern for the cost.  
 1.2 There was also strong feeling expressed that the venue was no longer suitable and did not appeal to exhibitors. There was no longer excitement  
 1.3 However, it was noted that the show still attracted double the number of any other and people were not as keen to be at shows as they were in the 20th century. Any practical idea for improvement to add something extra would be considered.  
 1.4 It was agreed that there was commitment to 2021, but opinion would be gathered on other options before anything was decided for 2022. INFO
2. **Possible partnership for future shows - update**  
 2.1 The NP had not proved suitable as there were demands without real benefits.  
 2.2 JH would open a discussion with the KC to see if it was possible to share the NEC with Crufts in the future. INFO
3. **WCC 2021 update**  
 3.1 A meeting of those who had offered to help needed to be arranged as a matter of urgency to confirm arrangements to date and allocate responsibilities.  
**Action: Plan for meeting** JH

**BD3931 CLUB & BAC MATTERS**

1. **Plans for the collection of the 2019 returns**  
 1.1 SH stated that she would be doing the checking of the returns again and requested that her GCCF email should be used and that all queries should be passed via this directly to her and were not answered via Office staff. She preferred to liaise directly with Denise. Paperwork should be posted out to her weekly and she needed online access for contact details.  
 1.2 It was agreed to have a line to allow a delegate's name(s) to be on the returns sheet.  
 1.3 It was mentioned that there was still no access for club officers to the details of their own clubs so they could edit if required. Currently only secretaries could do that.  
**Action: liaison with Ian Macro to enable this** OM
2. **Suspension of membership for the West of Scotland CC**  
 2.1 Following discussion it was agreed that the West of Scotland was a non-active club rather than suspended.  
 2.2 However, there was no entitlement to a show or delegate and if membership was to become active again there would have to be an application to the Board to determine terms and conditions.  
 Approved with one abstention. INFO
3. **Judge Appointment Scheme revisions to allow for electronic voting and quorum change**  
 3.1 Amendments were made at 12a, 12 h, 23f and 26e to allow for electronic voting.  
 3.2 There was unanimous approval for these changes.  
 3.3 It was agreed in principle to reduce the quorum number for all BACs with two or more clubs to six and remove the need to have two thirds of the clubs represented - 12i).  
**Actions: wording for 3.3 to be circulated** HD  
**to be on the agenda for the February Council meeting** JL

**BD3932 PREFIXES**

1. **Prefix lists as circulated**  
 1.1 25 new prefixes had been added via lists circulated electronically in November and December.  
 1.2 One objection via the website had been upheld. INF
2. **Rule change to Section 1:11d**  
*(considered by electronic circulation as the wording was inadvertently omitted from the printed agenda)*  
 2.1 An amendment to the rules for prefix applications (1:11d) had been referred back to the Board from Council. (C2280d) and it had been agreed at the November meeting that the applicants should have a link to the club to give an opportunity for mentoring, and there should be standardisation for consistency and ease of prefix administration in the Office.  
 2.2 The new wording proposed was:  
 All applicants for prefixes must be members of at least one **appropriate\*** GCCF affiliated **full member** club.

**Note: \*appropriate in this instance is either a breed club for the breed the applicants own, or the area club for the region in which they live.**

2.3 This was agreed.

**Action: to be on the agenda of the February Council meeting.**

**JL**

**BD3933 ANY OTHER BUSINESS** None taken

The meeting finished at 5.05pm

NEXT MEETING: **WEDNESDAY**, 04 March 2020, at 11.30 for 11.45am, at The Kennel Club, Clarges Street,  
Piccadilly, London.