

GCCF Supreme Cat Show
Trade Stand Booking Information
NAEC Stoneleigh
22nd October 2022



The GCCF Supreme Committee invites you to our 2022 Show in Halls 1 and 2 at the NAEC, Stoneleigh on 22nd October 2022.

The GCCF Supreme Cat Show is the largest annual gathering of cats and cat lovers in the country and previous year's shows have welcomed over 3,000 visitors, all there because of their common interest in and love of felines.

This year we will be requiring all visitors to pre-book tickets in advance, so the numbers may not reach that level and in acknowledgment of that we have reduced the prices for trade and charity stands.

In our **Meet the Cats** area (near the Trade Stands) our Breed Advisory Committees and their GCCF Member Clubs will be promoting their breeds, which is a favourite part of the show with the visiting public.

There are a range of advertising opportunities for you, including space in the Supreme Show Catalogue or a website link on the GCCF website (www.gccfcats.org). We also have several options for you to sponsor elements of the show and further information and pricing for both is available separately.

We will be providing an indicative plan in due course, showing areas allocated for trade and charity stands in order that you can indicate your preference for your stand position.

We will endeavour to accommodate all such requests; however, exact positions will only be confirmed once all stall bookings have been received and the hall plan finalised.

Stall areas will be available on a first-come, first-served basis. Please note that as furniture is sourced through a third party supplier, we need to know your requirements for tables and chairs in advance with your booking. Please be aware that all furniture will need to be signed for on issue.

If at the time of the show, the situation regarding COVID 19 prevalence means that there is a need to put restrictions in place, for the welfare of all of those in attendance, the GCCF reserves the right to impose such a requirement.

Please note the following:

Stand areas are FLOOR SPACE ONLY. Shell schemes are not provided; however, information for such can be provided on request.

The venue is not carpeted. Stand holders may make their own flooring arrangements which must be in compliance with venue Health & Safety requirements.

Power supplies for stands are available throughout the halls for which additional costs apply - please see the schedule of pricing section for the costs for electrical supplies. If the output you require is to be in excess of 13 amps, please contact the GCCF office initially, who will obtain an up-to-date price for you. The use of large alkaline batteries is NOT permitted on stands.

All furniture is sourced through a third-party supplier and, therefore, it is essential that we know your requirements for tables and chairs with your booking. All furniture will need to be signed for on issue and returned at the close of the show.

Two admission tickets will be provided per 2 metre stand frontage, up to a maximum of eight tickets per stand. Ticket allocation for Island Stands will be provided on a pro rata basis. Any additional staff admission tickets can be ordered from the GCCF Office on your booking form. One vehicle pass will be provided per booking, please request any additional passes that may be required on the booking form.

Tombolas and raffles are not permitted, except for official GCCF and any Young Exhibitors' Scheme activities. Balloons and other inflatables are not permitted within the show halls.

All club/charity stands selling items bought through the trade (i.e. from other traders, through wholesalers or from manufacturers) will need to book as trade stands. If you are in any way unsure if this applies to you, please contact the GCCF office in the first instance.

It is essential that you book the exact size of the stand and all associated equipment that you require as there will be no facility to make additions, on set-up or on the day of the Show.

Vehicular access into the hall will be from:

Friday – Build up Day from 8.00 am to 3.00 pm

Saturday – Break Up/Pack Down from 5.30 pm to 8.00 pm.

If you may require access to the venue outside of these hours, **OR IF YOU PLAN TO SET UP ON SATURDAY MORNING**, please ensure that you indicate this on your booking form.

Any enquiries in the first instance to

Email info@gccfcats.org

Phone

01278 427575

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SCHEDULE OF PRICING

| Trade Stands | Trade | Registered Charity |
|--|---|---------------------------|
| Stall space of 1m ² | £30 | £18 |
| Note that MINIMUM stand size is 2m x 2m | £120 | £72 |
| Furniture which MUST be pre-booked | | |
| Table - each | £12 | £12 |
| Chair - each | £2.50 | £2.50 |
| Other Services | | |
| Additional Entry Passes | £10.00 ? | £10.00 ? |
| 6A 500 watt socket | TBC | TBC |
| 10 A 1-2 kilowatt socket | TBC | TBC |
| Any other power requirements | NEC pass through cost - TBC as booked | |
| Data connection | Availability/cost subject to confirmation | |

Payment options for trade stand bookings

For BACS/bank transfer payments:

Bank: Lloyds Bank plc
 Account: GCCF Supreme Show
 Sort Code: 30-67-47
 Account No: 46017360

Please email accounts@gccfcats.org with notification of payment.

Cheques should be made payable to GCCF Supreme Show.

Card payments can be made by phoning the GCCF Cash Office on 01278 427575.

Please return completed forms to:

GCCF Office
 5 Kings Castle Business Park
 The Drove
 Bridgwater
 Somerset
 TA6 4AG

Or email completed forms to info@gccfcats.org

GCCF Supreme Cat Show

Trade Stand Booking Form

NAEC Stoneleigh

22nd October 2022



| | | | |
|---------------------------|--|-----------------|--|
| Company Name | | | |
| Type of Goods Sold | | | |
| Contact | | | |
| Billing Address | | | |
| | | Postcode | |
| Telephone | | Mobile | |
| Email | | | |

| Item | Requirements | | Price | Total Cost | Office Use |
|---------------------------------------|---------------------|------------|--------------|-------------------|-------------------|
| Trade Stand | Width in m | Depth in m | | | |
| | | | | | |
| Stand size sq m | | | | | |
| Table | Each | | £12 | | |
| Chair | Each | | £2.50 | | |
| Extra Entry Pass | Each | | £10.00 | | |
| Power | | | | | |
| Data | | | | | |
| Saturday Set-Up Required | | Yes / No | | | |
| TOTAL DUE | | | | £ | |
| 20% Deposit | | | | £ | |
| Additional Vehicle Pass – No required | | | | | |

| | | |
|--|-------------------|-------------------|
| Give preference for the location of your stand with any requirements below: | | |
| Option 1 - | Option 2 - | Option 3 - |
| | | |
| | | |
| | | |

Signed: _____

Dated: _____

Please return completed forms to the GCCF Office.

GCCF Supreme Cat Show

Trade Stand Booking Information

NEC Birmingham

22nd October 2022



THE BOOKING

Please read these conditions carefully before completing your booking form. The conditions are included to safeguard both you as the Stall Holder and the GCCF as an organiser. They represent the minimum standards acceptable by both parties. Completion of your booking indicates that you have read and will comply with these terms and conditions.

PAYMENTS

Booking forms must be completed in full.

20% deposit is required at the time of booking, with full payment by no later than 4th October 2019, unless otherwise agreed.

ACCEPTANCE AND COMPLIANCE POLICY

Stall Holder bookings shall be accepted by the GCCF at its sole discretion. All booking applications must contain detailed information on the products that are proposed for sale. GCCF reserves the right to reject applications and/or terminate bookings should certain criteria not be met at any time. Any deposit paid or any other sums received by the GCCF prior to such termination will be refunded to the Stall Holder.

LIMIT OF LIABILITY AND INDEMNITY

GCCF will not be held responsible or liable for the following circumstances that may affect trading AND/OR lead to the cancellation of the event:

- i. Acts of God including all adverse weather conditions.
- ii. Public demonstrations.
- iii. Acts of terrorism.
- iv. Mechanical failure of any power supplies.
- v. Failure of a Stall Holder to arrive at the event for whatever reason.
- vi. Accidental damage to goods.

STALL HOLDER'S RESPONSIBILITIES

It is the responsibility of individual Stall Holders to ensure that all scheduled times are adhered to. Failure to arrive at the appointed set-up time could result in a stall being refused permission to set up on the day.

The Stall Holder undertakes to remain for the entire duration of the event and to occupy only the designated stall allocated to them and be aware that an allocated space may not be altered, resold or sublet.

Stall Holders shall abide by all applicable regulations, laws and bye-laws ("Regulations") including but not limited to all applicable Regulations concerning food hygiene, the environment, product safety and the requirements of the Health and Safety at Work Act 1974.

The Stall Holder shall abide by any reasonable request made by the GCCF Supreme Show management and the NAEC site management and shall abide by any specific event rules and regulations.

The stall area on the day is regularly inspected by GCCF and NAEC officials. It is essential that you do not spread out in the aisles or in front of your allocated space.

SPECIAL CONSIDERATION REQUESTS BY THE STALL HOLDER

Any concerns or requests for special considerations must be communicated in writing with the initial application. Any matters arising after such time should be communicated in writing at the earliest opportunity.

REFUSAL OF FUTURE BOOKINGS

GCCF reserves the right to refuse a booking for future events to Stall Holders who have wilfully failed to comply with any of the above conditions.

GENERAL NOTE

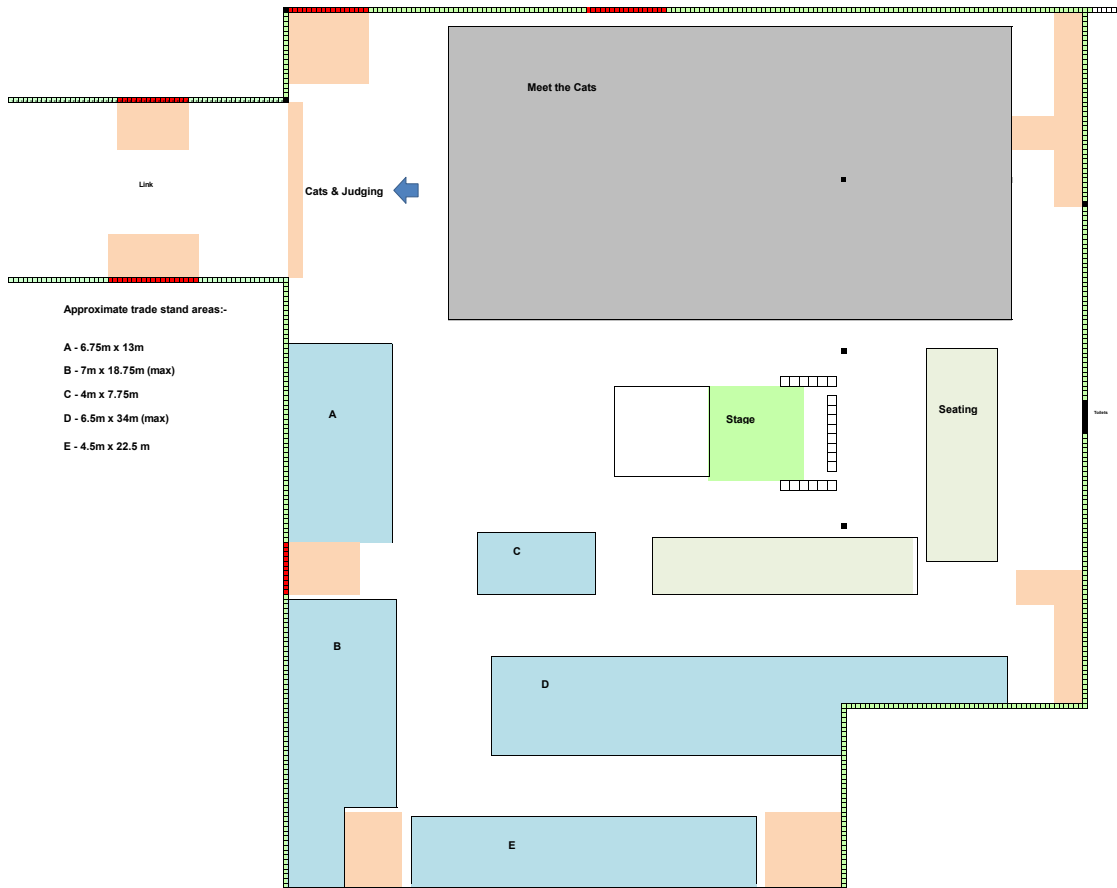
The NAEC is a no smoking venue. Naked flames and helium balloons are prohibited.

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Indicative Trade Area Layout (not to scale)

Halls 1 and 2, NAEC Stoneleigh

22nd October 2022



Please note that this layout is indicative only and may be revised depending on the number of show entries and the demand for trade stall space.

We will try to accommodate requests for specific positions, but please be aware that these remain subject to change.

Final positions will be confirmed in early October, in advance of the show.