

STAR Information & Pricing

Effective from 1st June 2023

STAR enables a Show Manager to set up classes, allocate judges and obtain all the paperwork necessary to run a show. This can be collaboration with Office staff, or particularly if the show has been run on STAR in a previous year, mainly by the Show Manager. Support is also provided to the Show Manager so that they get the best out of STAR. Once the classes and judges are checked and agreed, the schedule can be produced and/or printed either by the club or the Office.

After the Show Manager has opened the show for entries, exhibitors can enter their cats in the show and make payment via GCCF online, or an Entry Clerk for the club can do this on their behalf via STAR. Payment for these entries can be direct to the club or via the GCCF Office.

When the Show Manager has closed the show, the data is checked again, pen numbers are allocated, and the paperwork is ready. Catalogue data is available for the club to produce a catalogue, or the Office can do this on behalf of the club.

Office staff are available at all stages to assist, and there is an online manual for those Show Managers who prefer to do as much as possible for themselves with little Office intervention. In practice, even though a Show Manager may run the show for themselves, they all will require some help from the Office e.g. to set up special tests for classes.

GCCF Office staff will support show managers to the best of their ability. However, their support can only be during office hours Monday- Friday.

Service	<u>Basic</u>	<u>Standard</u>	<u>Comprehensive</u>
All Breed Show	£0	£120 (inc VAT)	£240 (inc VAT)
Breed Show	£0	£60 (inc VAT)	£120 (inc VAT)

Note 1: Grouped shows will be charged per show. There is no discount for multiple shows as there is no reduction in support time, each show needs support. There is no requirement that the same level of fee is charged for each show in a group. E.g., a new show to the group will require more help to set it up and may be a Standard fee, while existing shows are copies of a previous year and may be a Basic fee.

Note 2: Breed shows often have split grand classes and colour splits of breed classes, and special miscellaneous/charity/fun/club classes. So, although breed shows are smaller than all breed shows, the work to set the classes up can be equal to or more than setting up an all-breed show.

Choosing the right service for you and your show:

Basic Service – The Show Manager does all administration, but the office will support with any IT requirements (for repeat shows only)

Standard Service – The show manager does most of the administration but the office will support with show set up, ensuring the classes are accurate and working as expected. Guidance from office team with the show manager during the whole process from start to finish

Comprehensive Service – The office support the SM with all administration, show set up and entry handling. Frequent communication between SM and office team during the whole process from start to finish

(if you are unsure which package will be suitable for you and your show please email STAR@gccfcats.org and one of the team will contact you to discuss)

Other charges –

- Printing of show catalogues and other show paperwork
- Credit Card Charges will be charged at actual cost, currently the charge is 3p per transaction plus 1% of the transaction value

Please see below some examples of printing costs (based on the document being in a format ready to print and printed in black & white)

For a detailed quote please contact the office or email STAR@gccfcats.org

Item	Cost (excluding delivery)
100 x 40 page Show Catalogue, stapled with front cover	£33.06
100 x 60 page Show Catalogue, stapled with front cover	£53.21
8 x Judge Books	£26.82
100 x Pen Cards	£13.69
100 x Entry Envelopes	£11.18
Per A4 print e.g stewarding sheets, class checklist & BOB sheets	£0.03

STAR Show deadlines

New Show notification – latest 6 weeks before show date

Show closing date – latest 2 weeks before show date

Upgrades to show – latest 11 days before show day

Printing for the show- minimum 10 working days before show day

Posting show documents – minimum 4 working days before show date (UK)